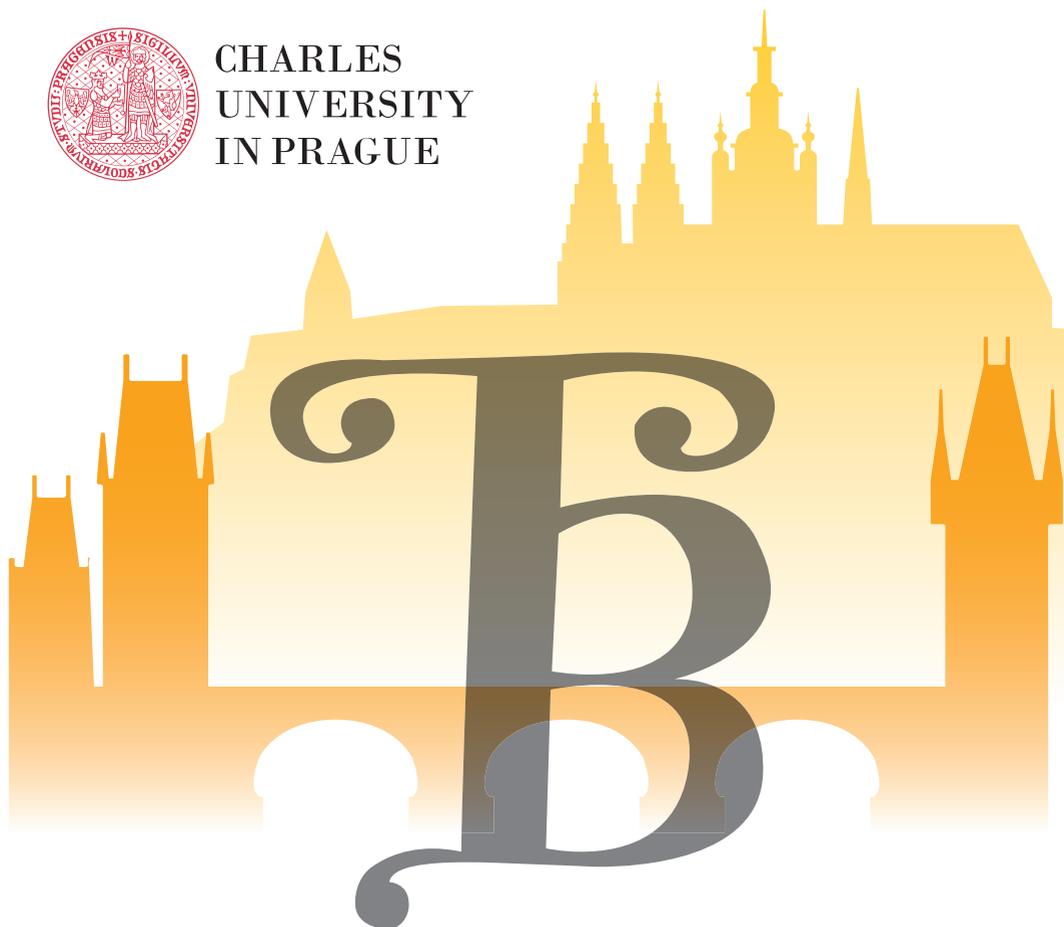




CHARLES
UNIVERSITY
IN PRAGUE



Welcome to Charles University

Pocket Guide
for International Students

2015 / 2016

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Past & Present

Charles University (CU) was founded in 1348. Thanks to Charles IV's foresight and his good relations with Pope Clement VI, the newly founded university had four faculties – theological, legal, medical and the faculty of arts – a pattern which corresponded to the medieval concept of a university. Over the centuries, CU has experienced periods of great success as well as periods of trouble and decline.

Today, the university comprises seventeen relatively independent and self-governing faculties, located in Prague, Pilsen and Hradec Králové. Its faculties educate over 53,000 students and over 7,000 international students coming to the university to obtain their degree.

The study programmes at CU are organized in the form of regular full-time study, rather than in the form of part-time study. The University provides all types of study programmes – bachelor's, master's and doctoral.

Charles University



Rectorate

Ovocný trh 3-5, 116 36 – Praha I

tel: +420 224 491 111, fax: +420 224 491 750

e-mail: ipsc@ruk.cuni.cz, official web site of the university: www.cuni.cz

Faculties

Catholic Theological Faculty

www.ktf.cuni.cz

Protestant Theological Faculty

www.etf.cuni.cz

Hussite Theological Faculty

www.htf.cuni.cz

Faculty of Law

www.prf.cuni.cz

First Faculty of Medicine

www.lf1.cuni.cz

Second Faculty of Medicine

www.lf2.cuni.cz

Third Faculty of Medicine

www.lf3.cuni.cz

Faculty of Medicine in Pilsen

www.lfp.cuni.cz

Faculty of Medicine in Hradec Králové

www.lfhk.cuni.cz

Faculty of Pharmacy in Hradec Králové

www.faf.cuni.cz

Faculty of Arts

www.ff.cuni.cz

Faculty of Science

www.natur.cuni.cz

Faculty of Mathematics and Physics

www.mff.cuni.cz

Faculty of Education

www.pedf.cuni.cz

Faculty of Social Sciences

www.fsv.cuni.cz

Faculty of Physical Education and Sport

www.ftvs.cuni.cz

Faculty of Humanities

www.fhs.cuni.cz

Study Departments of Faculties:

www.cuni.cz/UK-299.html

International Offices of Faculties

Contacts to International Offices of faculties are on the pages of these faculties.

Parts & facilities

Institute for Language and Preparatory Studies of Charles University (UJOP)

provides linguistic and specialist preparation for foreigners wishing to study at Czech universities, intensive preparation for Czech professionals and business people, preparatory (post-secondary) courses for Czech applicants for university studies, preparatory courses for foreign applicants in English and summer language courses;

www.ujop.cuni.cz

Central Library of Charles University

is a research and information centre designed for management and coordination of the librarian information service at CU. Among its responsibilities is the collection and processing of university data for the Register of Information on Research and Development Publications at Budgetary and Contributory Organizations drawn up for Czech government use and co-operation with other library-information centres in the Czech Republic and abroad;

www.cuni.cz/UK-664.html

Dormitories and Refectories (Prague, Hradec Kralove, Pilsen)

The primary tasks of Hostels and students' halls is accommodation and catering services for students and staff of University, alternatively of other Universities;

www.kam.cuni.cz

Academic Calendar

The CU academic year is divided in two semesters – winter and summer. Both semesters are followed by examination periods. The specific dates for the actual academic year are available on this website:

www.cuni.cz/UKEN-26.html

Academic Calendar 2015/2016:

Winter semester:	October 1, 2015 – February 14, 2016
Christmas vacation:	December 23, 2015 – January 3, 2016
Summer semester:	February 15, 2016 – September 30, 2016
Summer vacation:	July 1, 2016 – August 31, 2016

Examination and Assessment Period

Recommended to faculties.

Winter semester: January 11, 2016 - February 14, 2016
Summer semester: May 23, 2016 – June 30, 2016

Between September 1 and September 30, 2016 it is possible to take exams for the given academic year.

Rector's Day

Will take place on May 18, 2016

Information, Counselling and Social Services



CU Centre for information, counselling and social services

In 1996, Charles University in Prague opened its Centre for Information, Counselling and Social Services (IPSC). The centre services are available to Czech and international students and everybody else interested in CU in Prague. IPSC consists of three departments: the Department of Information Services, the Department of Counselling Services and the Department of Social Services (consisting of the Social Affairs Office for Students and Employees of CU and the Office for Students with Special Needs). The centre provides information and arranges various seminars on studies at CU (degree programmes, non-degree programmes, lifelong education, study abroad programmes, exchange programmes, Czech language courses), advisory services (careers, psychological, social and legal, services for students with special needs or for international students), student ID cards are issued there, printing services and PCs (with internet access) are available there as well. CU Point sells T-shirts with the logo of CU and other souvenirs.
<http://ipsc.cuni.cz>, www.facebook.com/IPC.UK

INFORMATION SERVICES

Celetná 13, 116 36 - Prague 1
phone: +420 224 491 850, fax: +420 224 491 895, e-mail: ipsc@ruk.cuni.cz

COUNSELLING SERVICES

Školská 13a, 110 00 - Prague 1
phone: +420 222 232 452, fax: +420 224 232 252, e-mail: ipsc@ruk.cuni.cz

SOCIAL SERVICES

Social Affairs Office for Students and Employees of CU

Celetná 13, 116 36 - Prague 1
phone: +420 224 491 896, fax: +420 224 491 895, e-mail: ipsc@ruk.cuni.cz

Office for Students with Special Needs

Celetná 13, 116 36 - Prague 1

phone: +420 224 491 604 or +420 224 491 735, fax: +420 224 491 895

e-mail: ipsc@ruk.cuni.cz

CHARLES UNIVERSITY POINT

Celetná 14, 116 36 – Prague 1

phone: +420 224 491 842, fax: +420 224 491 895

e-mail: point@cuni.cz, web: <http://point.cuni.cz>

Psychological counselling services for international students

Counselling services provided by Information and Advisory Centre are free of charge for all Charles University students. To make an appointment please contact Mr. Polak in advance.

Mr. Milan Polak

Školská 13a, Prague 1, opening hours: Mondays 12 a.m. – 2 p.m., e-mail: counsel@ruk.cuni.cz

Next-Ones



Student union of Charles University in Prague

Students and graduates of Charles University have come together in the Student Union of CU in order to support student clubs, improve social life at the university and strengthen university identity. The Student Union of CU is based on the principle of mutual respect and trust in the capacity of different student associations formed at the seventeen different faculties to find common ground. The Student Union of CU is not a political organisation and does not wish to be associated with any particular political party or ideology. It aspires to take full part in public life and debate.

www.facebook.com/studentskaunie

Student Club Celetná

Student Club is open to all Charles University Students every weekday and exceptionally also during weekends. Students can organize there their own events and activities. Everyday visitors of the club can enjoy concerts, exhibitions or just have a cup of tea or coffee.

<http://studentskyklubceletna.cz>

International club of Charles University

Charles University International Club (IC CU) is a student club which organises various social, cultural and sport events for both international and Czech students, and generally helps international students to handle their stay in Prague.

We are at present based at five faculties of the Charles University – each of these faculties has its own faculty section:

Faculty of Social Sciences	International Club FSV
Faculty of Arts	International Society
Faculty of Science	Erasmus Club
Faculty of Education	Erasmus Club
Faculty of Physical Education and Sport	Erasmus Club

The club provides a tandem teaching programme, a buddy programme, activities and events for students of all faculties, trips and excursions, Czech film club, parties etc.

More information:

<http://ic-cuni.cz>

European office

European office of Charles University, situated on the 1st floor of Rector's Office of Charles University, addresses all administrative and organizational issues.

Ovocný trh 3, 116 36 Prague 1

Information for incoming students given by the office:

<http://www.cuni.cz/UKEN-145.html>

Erasmus+ coordinators:

<http://www.cuni.cz/UK-1008.html>

Notes



Revised: August 2015