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# Short-term Ph.D. Mobility

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## Basic Information

- Content is **individual** according to the focus of one's Ph.D. studies and the topic of the Ph.D. thesis.
- It is often used to **fulfil the obligation for study abroad experience** as part of an individual study plan.
- The duration is **at least 5 days and at most 30 days**.
- There must be a pause of **at least 1 month** between multiple short-term doctoral mobilities.
- Intended for **Ph.D. students only**.
- This type of mobility can be classified as a **study stay** (performance of research related to a dissertation) or a **traineeship** (performance of work for the receiving institution).

## How to apply?

1. Follow the **website of your faculty and basic unit** to find out when and under what conditions the selection procedure takes place. Unlike selection procedures for long-term stays, the dates of selection procedures for short-term doctoral mobility can be more flexible according to the individual requirements of students.
2. **Choose the foreign institution** at which you would like to spend your short-term Ph.D. mobility. You can use the following procedure:
  - A. **Base your search on the list of institutions** with which your faculty/basic unit has a cooperation agreement. After logging in to the [Charles University Web App](#) (Erasmus+ interface), you will find a **list of institutions** with which your basic unit, or the entire faculty, has a cooperation agreement. Click on "Submit new application" (in Czech "Výběr destinace a založení přihlášky") and set the **filter according to your home faculty and basic unit**.
  - B. **Search for opportunities** according to your preferences and individual requirements among foreign universities, laboratories, research centres, EU institutions, cultural centres, etc...
  - C. Respond to offers placed on the **website of your home faculty or unit**.
3. **Apply in the CU Web Applications.**
  - If you are applying to an institution that **is** on the list of institutions with which the faculty/basic unit has a cooperation agreement, click on "**Sign on**" in the last column on the right and fill out the form.
  - If you are applying to an institution that **is not** on the faculty's list of cooperating institutions, **contact the faculty's Erasmus+ coordinator**, who will enter the selected institution in the Web Applications.
4. You can find out whether your short-term mobility is a **study stay or a practical traineeship** using the following key:
  - **Study stay:** all planned activities contribute to the creation of your dissertation
  - **Practical traineeship:** all planned activities consist of work for the foreign institution
5. Do not forget to provide **all required documents for the selection procedure** according to the conditions of your home faculty and basic unit. The required documents typically include your CV, a cover letter, the consent of your dissertation supervisor and a confirmation of preliminary admission from the foreign institution.