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# Study Stay

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## Basic information

- The content of the mobility is study, i.e. **taking part in courses abroad**.
- This can also include the writing of a **bachelor's, diploma or dissertation thesis**.
- Suitable for **all** levels of study (bachelor's, master's, doctoral).
- The duration is **at least 2 months and at most 12 months**.
- The basic condition for the completion of a study stay is **the acquisition of at least 20 ECTS credits** in the case of a stay during a bachelor's degree, or **at least 15 ECTS credits** in the case of a stay during a master's degree.  
**NOTE:** Some faculties may require a higher number of ECTS.

### Funding of Erasmus+ Mobilities



## How to apply?

1. Check **the website of your faculty and basic unit** to find out when and under what conditions the selection procedure takes place.
2. **Choose the foreign institution** at which you would like to spend your stay.
  - After logging in\* to the Charles University Web Applications (Erasmus+ interface), you will find a list of institutions with which your basic unit, or the entire faculty, has a cooperation agreement. Click on "Submit new application" (in Czech: Výběr destinace a založení přihlášky) and set the **filter according to your home faculty and basic unit**.
  - In the CU Web Applications, you can also view a list of foreign institutions with which **other basic units of your faculty** have contracts. While you can apply for these institutions, you will be selected only on condition that there is insufficient interest from students from the given unit. You can also view **contracts of other faculties**. However, it is not possible to submit an online application to these institutions without the consent of the Erasmus + coordinator of your home faculty and the faculty for whose partner institution you are applying.

*\*Students gain access to the system by using their personal number (the eight-figure number on their student identity card (ISIC) below the photo) and the password that goes with the card. If they have forgotten the password or it has expired, they can get a new one from the Charles University Central Authentication Service (CAS) at <https://ldap.cuni.cz/>.*

3. To apply, click on **"Sign on"** in the last column on the right and fill out the form. You can submit a **maximum of 3 applications for one faculty** – we recommend choosing more than one destination institution to increase your

chances of success. Please indicate the start and end dates of the stay according to the semester dates given on the websites of your chosen foreign institutions. If the current dates have not yet been published, use the previous year's dates.

4. Don't forget to provide **all the required documents for the selection procedure** (these typically include your CV, a cover letter or a language certificate) according to the conditions of your home faculty and basic unit.