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# 4EU+ Bridging projects

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**4EU+ Bridging Projects** are intended for academic staff and students of Charles University who wish to develop collaboration within the 4EU+ Alliance through **short-term visits to partner universities or to represent the 4EU+ Alliance externally**. These visits take place independently of other approved 4EU+ projects (e.g., Synergy Projects, SEED4EU+, Educational Projects, etc.).

The aim of these projects is to leverage the Alliance's potential, expertise, and infrastructure of partner institutions, or to represent the Alliance, including the outputs of Alliance collaboration, outside the 4EU+ universities.

Funding is provided **exclusively for travel expenses related to the visit**.

## WHO CAN APPLY

- Academic staff of Charles University (with an employment contract at CU)
- Students of Charles University (full-time or part-time, all levels of study)

Applicants **must remain enrolled or employed at Charles University** for the entire duration of the visit.

## SUPPORTED ACTIVITIES

Financial support may be used for:

- Visits to partner universities of the 4EU+ Alliance ( Heidelberg Universität , Paris-Panthéon-Assas University , Sorbonne Université , Københavns Universitet , Université de Genève , Università degli Studi di Milano and Uniwersytet Warszawski )
- Participation in activities representing the Alliance outside partner universities (e.g., conferences, presentations of collaboration results, networking events)

All projects must align with the 4EU+ Strategy 2025–2035 and correspond to one of the four selected thematic areas (Flagships) of the 4EU+ Alliance:

1. Urban Health and Demographic Change
2. Europeaness: Multilingualism, Pluralities, Citizenship
3. Digitisation – Modelling – Transformation
4. Environmental Transitions

or must focus on issues related to the European higher education sector and the development of an alliance ecosystem within the European Education Area.

## FUNDING AND CONDITIONS

- Support covers **travel expenses only**, in accordance with the approved rates specified in the Rules for the use of 4EU+ funding .
- For Charles University employees, funding is provided in the form of an official business trip, arranged and authorised by the relevant department.
- For Charles University students, funding is provided as a mobility grant stipend based on a signed Mobility Grant Agreement (administered directly through the Rectorate; contact email: 4euplus@cuni.cz ).

## Submitting an Application

Calls for **4EU+ Bridging Project** proposals are held **four times a year**, covering the two subsequent quarters.

Applications may be submitted as follows:

- **1–15 March** for visits starting between **1 April – 30 September**
- **1–15 June** for visits starting between **1 July – 31 December**
- **1–15 September** for visits starting between **1 October – 31 March**
- **1–15 December** for visits starting between **1 January – 30 June**

**Note:** Only the start date of the visit must fall within the relevant period; the entire visit does not need to be completed within that timeframe.

Applications must be submitted via the **online form** (link).

Attachments required with the application:

- Confirmation of acceptance from the host institution (acceptance letter)
- Programme of the visit
- For students: completed 4EU+ Learning Agreement
- For employees: written approval from the immediate supervisor

## **Evaluation and Administration**

Funding allocation for 4EU+ Bridging Projects is evaluated by the member of the Rector's Board responsible for 4EU+, based on the recommendation of the 4EU+ Local Office.

Projects are assessed according to the following criteria:

- Project quality
- Alignment with the strategic objectives of Charles University and the 4EU+ Strategy
- Feasibility of objectives and appropriateness of the budget
- Planned sustainability and continuation of the project

Decisions are communicated to applicants via the email address provided, immediately after the decision is made.

For employees: a travel order must be created according to faculty rules. After the trip, expenses are reimbursed by the Rectorate (RUK) following the same rules as for other 4EU+ projects (see Rules for the Use of 4EU+ Funds ). Reimbursement requests must be submitted to RUK by 30 November, meaning that travel in December is not possible. CU employees submit travel orders through the IS Věda application.

For students: applicants will be contacted regarding the documents needed for the grant payment. They must visit the 4EU+ Local Office to sign and submit the required documents, after which the mobility stipend will be disbursed.

## **Related Forms and Links**

- Rector's Measure
- Rules for the use of 4EU+ funding
- 4EU+ Strategy 2025-2035
- Application Form
  - Online Form Link
  - PDF Form

## **Contact**

If you have any questions, please contact your 4EU+ faculty coordinators or the 4EU+ Local Office at Charles University.