



STUDY ABROAD PROGRAMS 2011/2012

NON-DEGREE PROGRAMS IN ENGLISH (1-2 SEMESTRES)



CHARLES UNIVERSITY IN PRAGUE

Charles University in Prague offers within the framework of lifelong education a variety of study abroad programs mainly focused on humanities and social sciences. Standard duration of the programs is either a semester or the whole academic year. Graduates of these programs will obtain certificate or credits.

Protestant Theological Faculty - Short-Term Studies Programme

Faculty of Law - The Czech Legal System in European Context

Faculty of Arts - East and Central European Studies

Faculty of Social Sciences - Short Study Visit Program

Faculty of Humanities (FHS) and CERGE-EI

- The Undergraduate Program in Central European Studies (UPCES)

CERGE-EI - Visiting Student Opportunities

❖ Protestant Theological Faculty

Charles University in Prague, Protestant Theological Faculty

Office for International Relations

Address: Černá 9, P.O.Box 529, 115 55 Praha, Czech Republic

Tel.: +420 221 988 211 or -212, Fax: +420 221 988 215

E-mail: intl@etf.cuni.cz, Web site: <http://web.etf.cuni.cz/ETFENG-1.html>

Short-Term Studies Programme (*English and/or German courses*)

The Short-Term Studies programme is intended primarily for students who are (or have been) studying theology or a related subject at a university or institute of higher education in their own country and who wish to come and study at the Faculty for a year or a semester before returning to complete their studies at home. Knowledge of Czech is not necessary, because students can choose from a range of courses taught in English and a few in German.

Students with a sufficient knowledge of Czech can also attend any of the courses we offer that are taught in Czech, but it is normally expected that all short-term studies students attend at least one course per semester in English or German. For a list of the courses available, please see the web site. The faculty organizes an orientation programme for international students; optional Czech language courses will be offered as well (for the Czech language courses a fee is charged). The short-term studies program does not lead to the award of any diploma or degree, but students are issued with a transcript of records showing the courses they have successfully completed, and the number of ECTS credits awarded, which will usually be recognized by their home university.

How to apply:

Fill out the application form (available on the web site) and send it to the Office for International Relations, together with confirmation that you are or have been studying theology or a related subject at university level (e.g. confirmation of matriculation or copy of your diploma).

Program Fee:

The Faculty does not charge tuition fee for this program. However, students have to provide for their living expenses.

Application deadline:

For study purposes, applications should normally be sent

by 31 July (for the winter semester)

by 15 December (for the summer semester),

but if you need a visa you will have to apply earlier.

Application form: on the web site: <http://web.etf.cuni.cz/ETFENG-11.html>

❖ Faculty of Law

Charles University in Prague - Faculty of Law

Address: nám. Curieových 7, 116 40 Praha 1, Czech Republic

Tel.: +420 221 005 478 or +420 221 005 305; Fax: +420 224 810 472

E-mail: damohors@prf.cuni.cz; erasmus@prf.cuni.cz

Web site: http://www.prf.cuni.cz/veda/Czech%20legal%2009_10.pdf

The Czech Legal System in European Context (CLS)

The program of study The Czech Legal System in European Context (CLS) has been designed with the following goals in mind:

- to introduce a foreign student to the fundamentals of the Czech law, not only from an analytical perspective, but also in larger historical, political, social-economic, environmental and regional contexts;
- to familiarize students with the dramatic reforms which the Czech law, as well as the laws of other Central and Eastern European Countries (CEECs), has faced since the fall of communism in 1989;
- to analyze the close links between economic and social transformation and legal change;
- to describe how the law in transition works, focusing on the available remedies of law enforcement;
- to explain the procedure of, and prospects for, law approximation which accompanies the integration of the Czech Republic and other CEECs within the EU law.

The CLS Program is a nine-month program done on a full-time basis. Limited admission guarantees that each student receives optimal attention and has every opportunity to participate actively in the class. Students will obtain at the end an official transcript of records for their home university.

Program Structure:

The Program is composed of 18 courses. All courses are taught in English. Instruction is a combination of lectures and seminars. Participants are required to attend all classes in which they have been enrolled and an adequate preparation is expected from each student as well. There is an obligatory reading load of between 100-200 pages per course. Background materials (lecture notes, statutory and treaty provisions, cases and other relevant legal texts) are distributed to all participants, or are available in the faculty library.

Courses are taught by distinguished academics from the Charles University in Prague and some other European universities, as well as judges and leading lawyers. There are two groups of courses – general courses and courses of specia-

lization which aim at giving students an insight into and an understanding of the complexity of the Czech legal system in its regional and broader European contexts.

Participants of the eight general courses meet for a total of 24 hours of each; the ten courses of specialization have duration from between 20 and 24 hours each. Student performance is evaluated in each course and credits are awarded on the basis of contact hours and classes successfully completed. The total credit requirement is 60 credits, of which 48 credits in general courses and a minimum of 12 credits in special courses must be obtained. Course attendance (lectures and tutorials) amounts to approximately a half of the workload, the other part consists of home preparation and background reading. Exams are both in written and oral forms.

Courses of the Czech language for beginners, as well as for advanced students, are offered free of charge.

Program fee: USD 4.500,- (USD 2.250,- per semester) includes the teaching materials.

Students are responsible for financing their living expenses while staying in Prague.

Admission requirements:

Candidates might be both undergraduate and postgraduate students. In the case of undergraduates, students having intermediate and upper intermediate law knowledge are preferred. Non-native speakers are obliged to submit a proof of their oral and written proficiency in English by sending a certification from a university or a recognized language school (TOEFL, CAE, CPE) verifying the candidates linguistic competence.

All candidates will be considered on the basis of their completed application form and accompanying documents, including a detailed curriculum vitae, a cover letter explaining the candidates professional goals, expectations concerning the Program and his/her personal interests in the relevant field of studies, a letter of recommendation from an academician or a respected personality as well as a declaration of the means of financing the study in Prague.

Application deadline: **October 31** for summer (spring) semester
 June 15 for winter (autumn) semester

❖ Faculty of Arts

I) East and Central European Studies

Charles University in Prague, Faculty of Arts

Address: nám. Jana Palacha 2, 116 38 – Praha 1, Czech Republic

Tel.: +420 221 619 804, 206, +420 733 610 173, Fax: +420 221 619 382

E-mail: eces@ff.cuni.cz, web site: <http://eces.ff.cuni.cz>

The East and Central European Studies program is a semester-long or 4 week summer liberal arts program in English designed for international university students who are interested in East and Central European studies or disciplines related to Czech studies, history and the culture of Prague. ECES offers at least 25 courses each semester, primarily in the areas of:

- Literature
- Art and Culture
- History
- Sociology and Psychology
- Economics and Politics
- Languages

During the summer program, a limited number of courses are available. Students may take up to four courses. ECES may also serve as a base for students who will do independent research, or want to establish primary contacts with academics in Prague. The semester program includes an obligatory two-week intensive Czech language and cultural immersion course followed by semester-long courses. Courses are worth 3 U.S. credits or 6 ECTS credits. Courses are taught in English by Charles University academic staff members and instructors appointed by the ECES Academic Board. Students will have access to libraries, sports facilities, cafeterias, and other facilities. In addition to the courses offered through the ECES program, students are welcome to participate in lectures and take courses at any of the 45 departments of the Faculty of Arts with the language of instruction as the only limitation. Classrooms, offices, dorms, and cafeterias are located in the historical center of Prague.

The application form is available online at <http://eces.ff.cuni.cz>

Application should include:

- Completed application form
- Letter of introduction (written by the student and stating the reason for application)
- One passport photo
- One letter of reference (from a professor at the applicant's institution)

- Transcripts from the applicant's university or college
- Health Information form

A Transcript of Records will be issued to every student in the ECES program after completion of the semester and academic credits will be transferred from Charles University in Prague.

Application deadlines: **April 15** (Fall semester)
October 15 (Spring semester)
May 15 (Summer term)

Application form: available on the web site, <http://eces.ff.cuni.cz>**Requirements:** must be a sophomore or higher, GPA must be at least a 3.0 (Students with a 2.7 - 2.99 may still apply, but must submit a grade explanation along with the application materials)

Program fee: 4,620 USD (as of academic year 2010/2011, price subject to change)

Includes tuition for up to 7 classes (including Czech intensive class), field trips, orientation, some cultural activities, participation in all activities organized by the ECES program (internship, trips) or the Faculty of Arts, dorm assistance, 24 hour telephone assistance, two copies of the transcript: one mailed to the home university via priority mail. (*Program fee may vary according to the current exchange rate, please check the website under Program Overview*)

Accommodation: Double - 1975 USD, Single – 2300 USD. Single* and double rooms are available with a shared bathroom and kitchenette for two adjacent rooms. A buffet style breakfast is included in the price. (*Fee may vary according to the current exchange rate and VAT, please check the website under Housing*).

**Single rooms available at an additional fee*

Faculty of Social Sciences

Charles University in Prague, Faculty of Social Sciences

Address: Smetanovo náměstí 6, 110 00 Praha 1, Czech Republic

Tel: + 420 224 228; Fax: + 420 222 112 270

E-mail: svoz@mbox.fsv.cuni.cz, Web site: <http://www.fsv.cuni.cz>

Short Study Visit Programme

The Short Study Visit Programme is essentially designed to give international students an opportunity to visit the Faculty on an informal basis. Short Study Vis-

its are currently available at all five of the Faculty's institutes, and in all subjects offered. Visits may be arranged for any length of time from a minimum of four weeks to a maximum of two semesters, according to the applicant's own preferences. Although the bulk of the Faculty's teaching is conducted in Czech, some of our courses are taught in English/French/German.

The criteria for admission as a visiting student are less strict than those for admission to a full-time course of study. However, you should note that a visiting student cannot under any circumstances end their studies at the Faculty of Social Sciences by being awarded a degree. Visiting student status is thus most suitable for students who are already enrolled at a different university abroad, and who wish to familiarize themselves with conditions in the Czech Republic. A proven ability to study in the Czech language is not always a condition of entry for visiting students; however, it would be an advantage, and admission to certain subjects (especially Journalism) may be restricted on the grounds of language ability.

As part of our Short Study Visit programme is offer the following:

- The right to register for any classes normally offered by the Faculty, up to a total of 30 ECTS credits per semester, and to receive credit for those classes on completion of the necessary curricular requirements.
- Subject to the availability of space, the possibility to attend any further classes which attract the student's interest.
- The provision of personal consultations by an academic supervisor.
- The opportunity to prepare of a piece of written work on a specific topic set by the student's consultant, which will be assessed by a committee of independent examiners, and attested by a certificate from Charles University.
- In cases where the student's visit lasts at least one full semester, they will also on request be issued with a transcript.

For details of classes currently on offer in English/French/German, please see the web site.

Programme fee: 2,500 Euro per semester

When a visit lasts less than a whole semester, only a fraction of the fee is payable. Please note that these prices apply only to the programme of Short Study Visits at the Faculty of Social Sciences, and that they cover only the cost of tuition and examinations. Students are responsible for paying their own living expenses (food, lodging, etc.) Although we do not have any immediate plans to raise school fees, we reserve the right to increase prices in future, in response to rising overheads.

Application form: On our web site.

❖ Center for Economic Research and Graduate Education (CERGE-EI) and Faculty of Humanities (FHS)

CERGE-EI, Undergraduate Program in Central European Studies (UPCES)

Office of International Academic Programs

Address: Politických vězňů 7, 110 00 Prague 1, Czech Republic

Tel: + 420 224 005 201; + 420 224 005 133; +420 224 005 208;

Fax: +420 224 005 225

Email: upces@cerge-ei.cz or Nicki.Norris@cerge-ei.cz

Web site: <http://www.upces.cerge-ei.cz>

The Undergraduate Program in Central European Studies (UPCES)

UPCES was launched in 2001 with the intention of being the most distinguished undergraduate academic program of its kind in Central Europe. While there are many study-abroad programs based in Prague and other Central European capitals, few concentrate on giving students the real opportunity to become immersed in a foreign culture as much as UPCES does. UPCES students study with other exceptional students from throughout Europe, are introduced to a demanding Slavic language, and gain direct entrée into the most important academic and cultural institutions in the Czech Republic.

Students from a wide variety of majors and interests enjoy what UPCES has to offer. Those pursuing degrees in the Social Sciences and Economics with a keen interest in the economic, political, and sociological transition to democracy in the region will especially benefit. The Undergraduate Program in Central European Studies offers a one-semester or full academic year program. UPCES students have a unique opportunity to interact with students from other departments of Charles University. Alone among study abroad programs in Prague, UPCES courses are cross-listed through the university's School of Humanities, so classes contain a mix of Czech, Western European, and North American students. A typical UPCES seminar with a dozen participants has students from several nations, ensuring that our students take their courses in an international, multi-cultural environment.

The UPCES Academic Advisory Committee has developed courses for the program that best exemplify its goals and objectives. Students are required to take five courses, including mandatory Czech language. Students may select from the following courses:

If a student is interested in a specific course that is not being offered during the semester, it is also possible to arrange for an independent study course. The stu-

dent's home institution must also approve an independent study course to allow for credit transfer. Students are asked to list their course selections on the Application for Admission. New courses are reviewed and added each semester. If sufficient interest exists from students and institutions, a particular course will be added to our curriculum. Check the UPCES web site for the most current information.

Requirements:

UPCES encourages applications from students with proven academic abilities and a demonstrated interest in Central European studies. Both future aspirations and extra and co-curricular activities of applicants are of interest to us. Generally, the admissions committee expects a GPA level of 3.0, though students with lower GPAs may be admitted if supported strongly by their home institution. We require students to complete at least four semesters of university-level work before entering the program. Students from universities that encourage study abroad before the junior year should provide clear and compelling reasons for early application.

Application deadline: **15 May** (fall semester)
 15 October (spring semester)

Program fee: **USD 8,500 per semester / USD 16,000 per academic year**

The tuition fees charged to UPCES students are set yearly by the Executive and Supervisory Committee of CERGE-EI.

Tuition and Fees include:

- **Enrolment:** UPCES students are enrolled in four courses and one Czech Language course for a total of 16 academic credits. Tuition covers all enrolment and registration fees.
- **Orientation:** an extensive 2-week orientation program includes lectures, city tours, presentations, and a welcome reception.
- **Cultural Activities:** events, excursions, and trips in-and-around Prague throughout the semester.
- **Two Day-Trips** to [Kutna Hora](#), [Litoměřice](#), and/or the German city of [Dresden](#).
- **Overnight Trip** to [Český Krumlov](#).
- **Weekend Trip** to [Krakow, Poland](#) or [Berlin, Germany](#).
- **Metro Pass:** for all Prague public transportation.
- **Czech Cell Phone:** for local and international calls.

- **Airport Reception:** free taxi service to hotel upon arrival.
- **Experienced UPCES Staff:** to assist with all student needs, both academic and personal.
- **Course Material:** including course packs and Czech language guides.
- **Student Services:** including an UPCES identity card, 24-hour building access pass, and personal computer account.
- **Three nights at hotel:** upon arrival in Prague.
- **Welcome and Farewell Receptions.**

Tuition and Fees do not include: accommodation, meals, airfare to/from Prague

Application form: on the web site: <http://www.upces.cerge-ei.cz>

❖ Center for Economic research and Graduate Education of Charles University (CERGE-EI)

CERGE-EI

Address: P.O.Box 882, Politických vězňů 7, 111 21 Praha 1, Czech Republic

Tel.: +420 224 005 123 (switch board), Fax:+420 224 211 374 or +420 224 227 143;

E-mail: grad.stud@cerge-ei.cz, web site: <http://www.cerge.cuni.cz/phd/visiting>

Visiting Student Opportunities

CERGE-EI welcomes study/research stays of several visiting students yearly and makes every effort to assist and encourage their participation in academic activities. A foreign Ph.D. candidate (i.e. full-time enrolled student working on his/her thesis) interested in a study/research stay at CERGE-EI must send an official request to the CERGE-EI Study Affairs Office. There is no standard form, but this request should contain the following information:

- An explanation as to why the stay is important for the student's academic development,
- What the student plans to do at CERGE-EI, possibly who he/she wants to collaborate with while here,
- When the student wants to arrive, how long he/she wishes to stay,
- Basic requirements (access to computer labs, network connection, shared office space, etc.)
- An up-to-date CV,
- A Letter of Recommendation from the student's thesis supervisor (or from the director of the student's program),
- Details that the student can meet the minimum requirement for our co-financing (including health insurance for the entire stay),
- Individual possibilities for co-financing of research stay (i.e. for purchasing research-related resources, etc.).

Requests are assessed individually at the meeting of CERGE-EI Deputy Directors who will make decisions based on both academic qualifications, current availability of facilities and resources at CERGE-EI. To find out more about visiting student opportunities, contact the center via e-mail at grad.stud@cerge-ei.cz, mentioning "visiting student" in the subject field.

Program fee: please contact the center

Application form: on the web site: <http://www.cerge-ei.cz/phd/visiting/>

**) Please note that the fees are revised annually and are subject to change.*

Revised:
Information and Advisory Centre of Charles University
January 2011