

# Study Abroad Programs

Charles University in Prague

**2009/10**

Non-degree Programs in English (1-2 semesters)

*Charles University in Prague offers within the framework of lifelong education a variety of study abroad programs mainly focused on humanities and social sciences. Standard duration of the programs is either a semester or the whole academic year. Graduates of these programs will obtain certificate or credits.*

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***Protestant Theological Faculty - Short-Term Studies Programme***

***Faculty of Law - The Czech Legal System in European Context***

***Faculty of Arts - East and Central European Studies***

***Faculty of Social Sciences - Short Study Visit Program***

***Faculty of Humanities (FHS) and CERGE-EI***

***- The Undergraduate Program in Central European Studies (UPCES)***

***CERGE-EI - Visiting Student Opportunities***

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## ❖ Protestant Theological Faculty

*Charles University in Prague, Protestant Theological Faculty*

*Office for International Relations*

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*Tel.: +420 221 988 211 or -212, Fax: +420 221 988 215*

*E-mail: [intl@etf.cuni.cz](mailto:intl@etf.cuni.cz), Web site: <http://web.etf.cuni.cz/>*

### **Short-Term Studies Programme** (*English and/or German courses*)

The Short-Term Studies programme is intended primarily for students who are (or have been) studying theology or a related subject at a university or institute of higher education in their own country and who wish to come and study at the Faculty for a year or a semester before returning to complete their studies at home. Knowledge of Czech is not necessary, because students can choose from a range of courses taught in English and German.

Students with a sufficient knowledge of Czech can also attend any of the courses taught in Czech on a Master's program, but it is normally expected that all short-term studies students attend at least one course per semester in English or German. For list of the courses available, please see the web site. The faculty organizes an orientation week for international students; optional Czech language courses will be offered as well (for the Czech language courses fee is charged). The short-term studies program does not lead to the award of any diploma or degree, but students are issued with a transcript of records showing the courses they have successfully completed, and the number of ECTS credits awarded, which will usually be recognized by their home university.

#### **How to apply:**

Fill out the application form (available on the web site) and send it to the Office for International Relations, together with confirmation that you are or have been studying theology or a related subject at university level (e.g. confirmation of matriculation or copy of your diploma).

#### **Program Fee:**

The Faculty does not charge tuition fee for this program. However, students have to provide for their living expenses.

#### **Application deadline:**

For study purposes, applications should normally be sent

**by 31 July** (for the winter semester)

**by 15 December** (for the summer semester),

but if you need a visa you will have to apply earlier.

**Application form:** on the web site: <http://web.etf.cuni.cz/ETFENG-6.html>

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## ❖ Faculty of Law

*Charles University in Prague - Faculty of Law*

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*Web site: [http://www.prf.cuni.cz/veda/Czech%20legal%2008\\_09.pdf](http://www.prf.cuni.cz/veda/Czech%20legal%2008_09.pdf)*

### **The Czech Legal System in European Context (CLS)**

The program of study The Czech Legal System in European Context (CLS) has been designed with the following goals in mind:

- to introduce a foreign student to the fundamentals of the Czech law, not only from an analytical perspective, but also in larger historical, political, social-economic, environmental and regional contexts;
- to familiarize students with the dramatic reforms which the Czech law, as well as the laws of other Central and Eastern European Countries (CEECs), has faced since the fall of communism in 1989;
- to analyze the close links between economic and social transformation and legal change;
- to describe how the law in transition works, focusing on the available remedies of law enforcement;
- to explain the procedure of, and prospects for, law approximation which accompanies the integration of the Czech Republic and other CEECs within the EU law.

The CLS Program is a nine-month program done on a full-time basis. Limited admission guarantees that each student receives optimal attention and has every opportunity to participate actively in the class. Students will obtain at the end an official transcript of records for their home university.

#### **Program Structure:**

The Program is composed of 18 courses. All courses are taught in English. Instruction is a combination of lectures and seminars. Participants are required to attend all classes in which they have been enrolled and an adequate preparation is expected from each student as well. There is an obligatory reading load of between 100-200 pages per course. Background materials (lecture notes, statutory and treaty provisions, cases and other relevant legal texts) are distributed to all participants, or are available in the faculty library.

Courses are taught by distinguished academics from the Charles University in Prague and some other European universities, as well as judges and leading law-

yers. There are two groups of courses – general courses and courses of specialization which aim at giving students an insight into and an understanding of the complexity of the Czech legal system in its regional and broader European contexts.

Participants of the eight general courses meet for a total of 24 hours of each; the ten courses of specialization have duration from between 20 and 24 hours each. Student performance is evaluated in each course and credits are awarded on the basis of contact hours and classes successfully completed. The total credit requirement is 60 credits, of which 48 credits in general courses and a minimum of 12 credits in special courses must be obtained. Course attendance (lectures and tutorials) amounts to approximately a half of the workload, the other part consists of home preparation and background reading. Exams are both in written and oral forms.

Courses of the Czech language for beginners, as well as for advanced students, are offered free of charge.

**Program fee:** Euro 3,000\* (1,500 per semester) includes the teaching materials.  
*Students are responsible for financing their living expenses while staying in Prague.*

#### **Admission requirements:**

Candidates might be both undergraduate and postgraduate students. In the case of undergraduates, students having intermediate and upper intermediate law knowledge are preferred. Non-native speakers are obliged to submit a proof of their oral and written proficiency in English by sending a certification from a university or a recognized language school (TOEFL, CAE, CPE) verifying the candidates linguistic competence.

All candidates will be considered on the basis of their completed application form and accompanying documents, including a detailed curriculum vitae, a cover letter explaining the candidates professional goals, expectations concerning the Program and his/her personal interests in the relevant field of studies, a letter of recommendation from an academician or a respected personality as well as a declaration of the means of financing the study in Prague.

**Application deadline:** **October 31** for summer (spring) semestr  
**June 15** for winter (autumn) semestr

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## ❖ Faculty of Philosophy & Arts

### I) East and Central European Studies

*Charles University in Prague, Faculty of Philosophy & Arts*

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*E-mail: [ecses@ff.cuni.cz](mailto:ecses@ff.cuni.cz), web site: [ecses.ff.cuni.cz](http://ecses.ff.cuni.cz)*

The East and Central European Studies program is a semester-long program with English instruction designed for international university students who are interested in East and Central European studies or disciplines related to Czech studies, history and the culture of Prague. ECES offers between 30-40 courses each semester, primarily in the areas of literature, history, art history, film studies and psychology. ECES may also serve as a base for students who will do independent research, or want to establish primary contacts with academics in Prague, pursue independent studies, etc. The program includes an obligatory two-week intensive Czech language course followed by semester-long courses. Courses are taught by academic staff members of Charles University. Students will have access to libraries, sports facilities, cafeterias and other facilities and activities. Besides the courses offered through the ECES program, students are welcome to participate in lectures and take courses at any of the 45 departments of the Faculty of Philosophy & Arts with language of instruction as the only limitation. Classrooms, offices, libraries, dorms and cafeterias are located in the historical center of Prague.

The application form is available on the Internet and may be copied. Additional application forms will be e-mailed upon request.

Application should include:

- Completed application form
- Letter of introduction (written by the student and stating the reason for application)
- One passport photo
- One letter of reference (from a professor at the applicant's institution)
- Transcripts from the applicant's university or college

A Transcript of Records will be issued to every student in the ECES program after completion of the semester and academic credits will be transferred from Charles University in Prague.

**Application deadlines:** **April 15** (Fall semester)  
**September 15** (Spring semester)

**Application form:** available on the web site, [www.ecses.ff.cuni.cz](http://www.ecses.ff.cuni.cz)

**Program fee:** apr. 4620 USD (Fall Semester 2009), fee may vary according to the current exchange rate, please check the website

*(Includes tuition, field trips, orientation, some cultural activities, participation in sport activities organized by the ECES program or the Faculty of Arts, , two copies of the transcript; one mailed to the home university via priority mail.*

Accommodation per semester, includes “all you can eat” breakfast:

36 500,- CK which equals apr. 2010 USD

(fee may vary according to the current exchange rate, please check the website)

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## **Faculty of Social Sciences**

*Charles University in Prague, Faculty of Social Sciences*

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### **Short Study Visit Program**

The Short Study Visit Program is essentially designed to give international students an opportunity to visit the Faculty on an informal basis. Short Study Visits are currently available at all five of the Faculty's institutes, and in all subjects offered. Visits may be arranged for any length of time from a minimum of four weeks to a maximum of two semesters, according to the applicant's own preferences. Although the bulk of the Faculty's teaching is conducted in Czech, some of our courses are taught in English/French/German.

The criteria for admission as a visiting student are less strict than those for admission to a full-time course of study. However, you should note that a visiting student cannot under any circumstances end their studies at the Faculty of Social Sciences by being awarded a degree. Visiting student status is thus most suitable for students who are already enrolled at a different university abroad, and who wish to familiarize themselves with conditions in the Czech Republic. A proven ability to study in the Czech language is not always a condition of entry for visiting students; however, it would be an advantage, and admission to certain subjects (especially Journalism) may be restricted on the grounds of language ability.

As part of our Short Study Visit program is offer the following:

- The right to register for any classes normally offered by the Faculty, up to a total of 30 ECTS credits per semester, and to receive credit for those classes on completion of the necessary curricular requirements.

- Subject to the availability of space, the possibility to attend any further classes which attract the student's interest.
- The provision of personal consultations by an academic supervisor.
- The opportunity to prepare of a piece of written work on a specific topic set by the student's consultant, which will be assessed by a committee of independent examiners, and attested by a certificate from Charles University.
- In cases where the student's visit lasts at least one full semester, they will also on request be issued with a transcript.

For details of classes currently on offer in English/French/German, please see the web site.

**Program fee:** Currently under review. In school year 2008/09 the fee was Euro 2,500 per semester. We expect the fee in school year 2009/10 to be slightly higher. A formal announcement will be made shortly

*When a visit lasts less than a whole semester, only a fraction of the fee is payable. Please note that these prices apply only to the program of Short Study Visits at the Faculty of Social Sciences, and that they cover only the cost of tuition and examinations. Students are responsible for paying their own living expenses (food, lodging, etc.) Although we do not have any immediate plans to raise school fees, we reserve the right to increase prices in future, in response to rising overheads.*

**Application form:**

on the web site: [http://fsveng.fsv.cuni.cz/FSVENG-49-version1-Prih\\_ang\\_08.doc](http://fsveng.fsv.cuni.cz/FSVENG-49-version1-Prih_ang_08.doc)

❖ **Faculty of Humanities (FHS) and the Center for Economic Research and Graduate Education (CERGE-EI)**

*CERGE-EI, Office of International Academic Program*

*Address: Politických vězňů 7, 110 00 Praha 1, Czech Republic*

*Tel: + 420 224 005 201; + 420 224 005 133; Fax: +420 224 227 143*

*Email: [upces@cerge-ei.cz](mailto:upces@cerge-ei.cz); [Nicki.Norris@cerge-ei.cz](mailto:Nicki.Norris@cerge-ei.cz); [Anna.Cudova@cerge-ei.cz](mailto:Anna.Cudova@cerge-ei.cz);*

*Eugenia.Dubas@cerge-ei.cz*

*Web site: <http://www.cerge-ei.cz/abroad>*

**The Undergraduate Program in Central European Studies (UPCES)**

UPCES was launched in 2001 with the intention of being the most distinguished undergraduate academic program of its kind in Central Europe. While there are

many study-abroad programs based in Prague and other Central European capitals, few concentrate on giving students the real opportunity to become immersed in a foreign culture as much as UPCES does. UPCES students study with other exceptional students from throughout Europe, are introduced to a demanding Slavic language, and gain direct entrée into the most important academic and cultural institutions in the Czech Republic.

Students from a wide variety of majors and interests enjoy what UPCES has to offer. Those pursuing degrees in the Social Sciences and Economics with a keen interest in the economic, political, and sociological transition to democracy in the region will reap particular rewards. The Undergraduate Program in Central European Studies offers a one-semester or full academic year program. UPCES students have a unique opportunity to interact with students from other departments of Charles University. Alone among study-abroad programs in Prague, UPCES courses are cross-listed through the university's School of Humanities, so classes contain a mix of Czech, Western European, and North American students. A typical UPCES seminar with a dozen participants has students from several nations, ensuring that our students take their courses in an international, multi-cultural environment.

The UPCES Academic Committee has developed courses for the program that best exemplify its goals and objectives. Students are normally required to take five courses, including mandatory Czech language. Students may select from the following courses (<http://www.cerge-ei.cz/abroad/courses>). The courses cover topics in Central Europe: Shaping a Modern Culture, Economics in Transition, European Integration, Prague as a Living History: Anatomy of a European Capital, Romanticism and National Identity in Central Europe, Human Relationships in Czech and American Film and Czech, German and Jewish Culture in Prague at the Beginning of the 20th Century.

If a student is interested in a specific course that is not being offered during the semester, it is also possible to arrange for an independent study with a faculty member, pending the professor's consent and School approval. The student's home institution must also approve an independent study course to allow for credit transfer. Students are asked to list their course selections on the Application for Admission. New courses are reviewed and added each semester. If sufficient interest exists from students and institutions, a particular course will be added to our curriculum. Check the UPCES web site for the most current information.

### **Requirements:**

UPCES encourages applications from students with proven academic abilities and a demonstrated interest in the social sciences. Both future aspirations and extra and co-curricular activities of applicants are of interest to us. Generally, the admissions committee expects a GPA level of 3.0, though students with lower GPAs



- An explanation as to why the stay is important for the student's academic development,
- What the student plans to do at CERGE-EI, possibly who he/she wants to collaborate with while here,
- When the student wants to arrive, how long he/she wishes to stay,
- Basic requirements (access to computer labs, network connection, shared office space, etc.)
- An up-to-date CV,
- A Letter of Recommendation from the student's thesis supervisor (or from the director of the student's program),
- Details that the student can meet the minimum requirement for our co-financing (including health insurance for the entire stay),
- Individual possibilities for co-financing of research stay (i.e. for purchasing research-related resources, etc.).

Requests are assessed individually at the meeting of CERGE-EI Deputy Directors who will make decisions based on both academic qualifications, current availability of facilities and resources at CERGE-EI. To find out more about visiting student opportunities, contact the center via e-mail at [grad.stud@cerge-ei.cz](mailto:grad.stud@cerge-ei.cz), mentioning "visiting student" in the subject field.

**Program fee:** please contact the center

**Application form:** on the web site: <http://www.cerge-ei.cz/phd/visiting/>

*Notes:*

***Revised:***  
*Information and Advisory Centre of Charles University*  
*October 2008*